

Application for Advance from \_\_\_\_\_

(Here enter the name of fund)

1. Name of the subscriber \_\_\_\_\_

2. Account No. \_\_\_\_\_

3. Designation \_\_\_\_\_

4. Pay \_\_\_\_\_

5. Balance at credit of the subscriber on the date of application as below:-

(i) Closing balance as per statement for the year \_\_\_\_\_ to \_\_\_\_\_ Rs \_\_\_\_\_

(ii) Credit from \_\_\_\_\_ to \_\_\_\_\_ on \_\_\_\_\_  
Account of monthly subscription Rs \_\_\_\_\_

(iii) Refunds \_\_\_\_\_ Rs \_\_\_\_\_

(iv) Withdrawal during the period from \_\_\_\_\_ to \_\_\_\_\_  
Rs. \_\_\_\_\_

(v) Net balance at credit \_\_\_\_\_ Rs. \_\_\_\_\_

6. Amount of advance out standing advances

Amount of advance taken  
and date of sanction

Balance outstanding  
as on date

1. \_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

7. Amount of advance required \_\_\_\_\_ Rs. \_\_\_\_\_

8. (a) Purpose for which the advance is required \_\_\_\_\_

(b) Rules under which the request is covered \_\_\_\_\_

(c) If advance is sought for House Building etc., following information may be given :-

(i) Location and measurement of the plot;

(ii) Whether plot is free hold or on lease ;

(iii) Plan for construction ;

(iv) If the flat or plot being purchased is  
from a H.B. society, the name of the  
society, the location and measurement  
etc.

(v) Cost of construction ;

(vi) If the purchase of flat is from DDA  
or any Housing Board etc., the lo-  
cation, dimensions etc., may be given.

(i) Name of the Son/daughter :

(ii) Class and institution/College where studying.

(iii) Whether a day scholar or A hosteller.

(e) If advance is required for treatment of ailing family members, following details may be given :-

(i) Name of patient and relationship.

(ii) Name of the Hospital/Dispensary /Doctor where the patient is under going treatment.

(iii) Whether outdoor/indoor patient.

(iv) Whether reimbursement available or not.

NOTE : In case of Advance under 8 (c) to 8 (e), no certificate of documentary evidence would be required.

9. Amount of the consolidated advance (Item 6&7) and No. of monthly installments in which the consolidated Advance is proposed to be repaid."

Rs. \_\_\_\_\_ in \_\_\_\_\_  
Installments

10. Full particulars of the pecuniary Circumstances of the subscriber Justifying the application for the advance.

I Certified that particulars given above are correct and complete to the best of my knowledge and belief and that nothing has concealed by me.

Signature of applicant

Name \_\_\_\_\_

Designation \_\_\_\_\_

Divn./Office \_\_\_\_\_

Dated :