No. A.60012/2/2026-PCCF
GOVERNMENT OF MIZORAM
OFFICE OF THE PRINCIPAL CHIEF CONSERVATOR OF FORESTS
DEPARTMENT OF ENVIRONMENT, FORESTS & CLIMATE CHANGE
TUIKHUAHTLANG, MIZORAM : AIZAWL-796001

Dated Aizawl, the 1st June, 2026

CIRCULAR

In pursuance of the recent O.M issued by the GAD, Govt. of Mizoram Vide. No. C/13/15/2/2025-ESTT-GAD dt. 29.05.2026 regarding economy and fuel conservation measures, and in the interest of maintaining office discipline and efficient attendance management, all officers and staff under the Office of the PCCF, are hereby instructed to strictly observe Punctuality and adhere to the prescribed office working hours set by the Govt. i.e 8:30 AM to 4:30 PM.

Further, all officers and staff shall mandatorily mark their attendance through the KAI app on all working days without fail.

In view of the Govt's emphasis on economy measures, all officers and staff are also advised to minimize avoidable movement during office hours, promote virtual communication/meetings wherever possible, and ensure judicious use of Govt. resources including fuel and electricity.

Failure to comply with the above instructions, including habitual late attendance, non-marking of attendance in the KAI app, and unauthorized absence from duty, shall be viewed seriously and dealt with as per relevant rules and Govt. instruction in force.

Sd/- RAJEEV KUMAR TIWARI
Principal Chief Conservator of Forests

Memo No. A.60012/2/2026-PCCF : Dated Aizawl, the 1st June, 2026

Copy to :-

1) PS to PCCF, EF&CC for information.
2) All CCFs/CFs/DFOs/DCFs for information and necessary compliance.
3) All Officers under PCCF Office
4) Web Manager for uploading on Deptt's website.
5) Guard File. No.16

Yours faithfully

1/6/2026

(DAVID VL HRIATZELA)
Deputy Director (Admn)
Ph. 0389 - 2326144 (O)

Zodini-PF of IFS