



सत्यमेव जयते

**GOVERNMENT OF MIZORAM
CITIZEN'S CHARTER
for**

**Office of the Divisional Forest Officer
Forest Protection Division**

For the year 2021

Address : Mizoram New Capital Complex Road

Website :

Date of Issue : 01.07.2021

**CITIZEN'S CHARTER FOR OFFICE OF THE DIVISIONAL FOREST OFFICER
FOREST PROTECTION DIVISION
(2021)**

MAIN SERVICES

Sl No.	Services delivered by the office to citizens or other offices/organization including non-governmental organizations	Responsible official with designation	Email and Mobile (Phone No.)	Process for delivery of services	Documents, if any, required for obtaining the service to be submitted by citizen. Client	Fees, if any, for the service with amount
1	1.Checking of illegal movement, sawing transportation and sale of timber. 2.Checking of illegal hunting of wild animals, illegal possession of wildlife articles and other forest produces	J.H.Laltharliani, LDC	8575250994	1.Receipt showing payment of royalty and transit pass to be obtained from concerned RO 2.Permission to be obtained from higher authority for hunting and possession of wildlife articles.	NA	NIL

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GRIEVANCE REDRESS MECHANISM

Sl No.	Name of the responsible officer to handle public grievance in the office	Contact Number	Email	Time limit for redress of grievances
1.	Pu C.Lalkhawthanga, DFO	9436140714/ 7085220214	dfoprotectionazl@gmail.com	NA

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LIST OF STAKEHOLDERS/ CLIENTS

Sl No.	Stakeholders/ Clients
1.	DFO, all office and Filed Staff under Forest Protection Division

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EXPECTATIONS OF THE OFFICE FROM CITIZENS/ SERVICE RECIPIENTS

Sl No.	Expectations of the office from citizens/ service recipients
1.	Queries or disputes related to the activities of the office are to be resolved with the clients in the most dignified manner by the officials